

Student Rights and Responsibilities

Student Rights

A & L Royal School pledges to uphold student rights as outlined in the statements below. Furthermore, A & L Royal School pledges to adhere to the following policies and procedures regarding:

- The Registration Form
- Fee Collection & Refund Policy
- Academic Good Standing Policies
- Academic Honesty Policy
- Credential Assessment

Students at A & L Royal School have the right to:

- Protection under the laws governing the province of Saskatchewan
- Study in an environment where health and safety regulations are adhered to
- Respect for one's person and property, including intellectual property
- Communicate and exchange ideas freely with others
- Privacy of personal information
- Support from A & L Royal School's staff in pursuit of academic progress
- Support and information regarding life in Canada
- A study environment free of discrimination based on ethnicity, religion, sexuality or gender
- Lodge formal complaints as outlined in the Student Complaint Procedure

Student Code of Conduct

Students are responsible and accountable for their behaviour on school property and when participating in school-organized activities.

Students at A & L Royal School undertake to do the following:

- Abide by the laws governing the province of Saskatchewan
- Follow school rules as outlined in the Academic Good Standing Policies section of this document
- Follow school safety procedures
- Respect the equal rights of others regardless of ethnicity, religion, sexuality or gender
- Treat school property and the property of others with respect
- Refrain from consuming alcohol, tobacco, and or cannabis in all forms on A & L Royal Academy premises
- Refrain from attending school while intoxicated on alcohol, cannabis or any other illegal substance
- Refrain from unauthorized sales of goods and services on school property
- Behave in a way that does not harm, or threaten to harm, others either physically or mentally

(This is a summary. The official Code of Conduct is found in our official policy and our handbook.)

Violations of Student Code of Conduct

- 1) The violation will be brought to the attention of the Director by completion of a Student Referral Form by a staff member.
- 2) The student will initially be informed of a violation by a Counsellor. They will arrange a time and date to meet to discuss the matter. The student will be provided with at least one day's notice of the meeting. If no Counsellor that speaks the student's language is available, the student will be provided with the option of arranging for an interlocutor to attend.
- 3) The student and any student-appointed interlocutor will meet with the Counsellor and/or the Director to discuss the violation. A final meeting will be arranged.

4) The attendees from the previous meeting will reconvene at the pre-arranged time and date to outline the findings and any resulting sanctions. Sanctions may include but are not limited to:

- i) continued monitoring of behaviour to ensure adherence to the Student Code of Conduct
- ii) forfeiture of the school certificate
- iii) suspension from school (length is at the discretion of the Director)
- iv) expulsion from the school with no refund

5) On completion of the process, documentation including the Student Referral Form, meeting minutes on the findings and sanctions will be kept in the Student File.